



*Partnerships for Innovation is a collaboration of secondary and postsecondary partners focused on building a better statewide system of Career and Technical Education for Nebraska to improve student learning and better meet economic development priorities. PFI will do this by introducing innovation in delivery systems in CTE to include Career Academies, professional development and programs of study with coordinated curriculum between secondary and postsecondary.*

## **Leadership Council Meeting Minutes**

February 3, 2017 11:00– 12:00 AM Central Time

Zoom Web Conferencing Software

Present: Dennis Headrick, Connie Eichhorn, Jody Tomanek, Missy Jabens, Retha Dunn, Kelly Clapp, Lori Biesecker, Deborah Brennan, John Blaylock,

Absent: Julie Otero, Allyson Olson, Kim Dale

- I. Welcome & Introductions.**
- II. Approval of December 2016 Meeting Minutes.** Motion to approve minutes. Motion passed.
- III. Bi-monthly Directors Report**
  - **2016/17 Budget/Program of Work Update:** Updated the PFI committee on the amount of Perkins funds received in December, schools that have not yet paid will be getting a reminder email. Expenses from each account was reviewed. No questions.
  - PD Application Update:** PD Committee decided to extend the External PD Funding Applications until March 10, 2017 as we had only received 1. The PD Committee will meet on March 24, 2017 to make recommendations to the PFI committee at our April 7, 2017 PFI meeting.
  - Retha is working on the timeslot for the career and tech ed conference and PFI project presenters.
- IV. Articles of Operation:** After some extensive work on the PFI Articles of Operation, a final copy of the Articles of Operation was sent out to PFI Leadership Committee members. The expansion of the PFI committee to be more regional was well received by Rich at NDE and Dave Ludwig of the ESU's. There were a few more questions about contracts, hiring, and making decisions on agreements. The concerns will be sent over to NCF and worked out accordingly. We will vote on the final draft at our April meeting.
- V. PD Application Approval:** We received 1 application for the External PD funding for this year. Prove It! Statewide capacity Building for Competency Based Career and Technical Education. The PFI Committee had some questions about the proposal:
  1. Are the stipends being requested for work being done on non-contract time? It is for 10 days during the summer for non-contracted time. PFI committee is ok with that.
  2. What is included in the amount being paid for the project manager? Hourly pay and benefits. PFI will pay the hourly pay for the project manager, not for benefits. It should be in the \$35 range. Retha will make the decision based on what the project leader says the hourly is without benefits.
  3. PFI is not comfortable paying institution memberships, but would like Metro CC to be paid. PFI will not pay any institutional memberships.
  4. High schools will be included in the professional learning.

Based on the answers to the questions and what the PFI Committee is comfortable paying for, the new stipulations will be present to the funding proposal applicant. If they are ok with it, PFI will fund the project and get a signed agreement letter.

- VI. PFI Leadership Committee Additional Members & Nomination Process:** Presented a chart showing where we need new PFI LC committee members and a map showing what regions those needed positions are in. Dennis has reached out to Rick Katt for non-consortium secondary schools nominations and to Dave Ludwig for the ESU nominations. Once the nominations are received, they will be sent out for everyone to review and the current PFI committee will vote. For our June meeting we need to start talking about the PFI committee's communication, regional communication, expectations etc...
- VII. June Meeting:** Should our meeting be on the Monday or Tuesday of the CTE conference? The CC PFI Representatives would like it to be on Tuesday so they don't have to come on Monday and then on Wednesday for their presentations. We will table this until the April meeting and check with our new members as well.
- VIII. Retha's evaluation:** Retha will be doing a self-evaluation and Kelly, Dennis, and Allyson will be doing an evaluation as well. When they are completed, Retha will meet with them to go over the review. In our June meeting, the conversation of salary adjustments will be discussed and decided on a 2-year time frame since last year it was not done because Retha was only here 6 months.
- IX. Other Business: none.**

#### [Future Meeting Dates](#)

**April 7, 2017**– Zoom – 11:00 – 12:00 CST

**February 2017 - Kearney**