



*Partnerships for Innovation is a collaboration of secondary and postsecondary partners focused on building a better statewide system of Career and Technical Education for Nebraska to improve student learning and better meet economic development priorities. PFI will do this by introducing innovation in delivery systems in CTE to include Career Academies, professional development and programs of study with coordinated curriculum between secondary and postsecondary.*

## **Leadership Council Meeting Minutes**

June 4, 2019 4:00 PM – 8:30 PM Central Time

Central Community College - Kearney, NE

**Present:** Dennis Headrick, Kim Kuster-Dale, Charlie Gregory, Jody Tomanek, Seth Heinert, Candace Walton, Joe Peitzmeier, Tami Wegener, Marilou Jasnoch, Tom McDonnell, Missy Jabens, Delayne Havlovic, Julie Otero, Otis Pierce, Michele Gill (sub – Makala Williams), Retha Dunn

**Absent:** Justin Shaddick, Lori Biesecker, and Sam Pavelka

### **I. Welcome – Kim Kuster Dale**

### **II. Approval of April 6, 2019 Meeting Minutes.** Seth Heinert motions to approve minutes, Dennis Headrick seconds the motion. Motion passed.

### **III. Katie Graham**

- Katie Graham met with the PFI Leadership council for 2 hours to discuss the new Perkins V. She talked about the old Perkins plan vs the Perkins V, major tenants of Perkins V, needs assessments, the state planning process, timeline, how PFI might fit into the new plan, PFI and the old plan, and goals for PFI moving forward.
- The PFI Leadership Committee came together and discussed goals and direction for PFI in the new Perkins State plan. PFI proposed that Katie Graham should hold a position on the PFI Leadership Committee. Additionally, in Perkins 5, PFI would like to focus on the access and quality of dual credit, access and quality of career pathways and the guidance aspect of that, and provide assistance and funds for the needs assessments on a regional basis. Retha will send this to Katie and set up a meeting to discuss further and work out the details of where PFI fits into the new state plan.

### **IV. Directors Annual Report**

- PFI Return on Investment (see last page)
- Activity Report – Monthly breakdown of Retha’s 2018-19 activities
- Goals – Reviewed Retha’s 2018 goals

**Goal #1:** Participate in a Professional Development Course aligned to my goal of increasing communication about and among PFI.

**Goal #2:** Develop activities/outreach in a regional capacity/improve regional and statewide communication about PFI and CTE.

**Goal #3:** Solicit the PFI Leadership Council for more feedback on my performance

## **V. Finance Committee Report on 201-2018 Budget and Expenditures**

- Dennis Headrick, Julie Otero, & Missy Jabens

- Reviewed the 2018-2019 Monthly Budget report that shows a monthly rolling budget on expenditures and Perkins contributions. A copy was handed out to each member.
- Reviewed the 2018-2019 Budget and Program of Work, each member received a copy. Went over each category of expenses: operating expenses, professional development, program of study/coordinated curriculum, and CTE Delivery systems. Retha projects that PFI will start the new year (July 2019) with about \$350,000. PFI will be receiving \$455,140 in 2019-2020 Perkins Contributions,

## **VI. 2019-2020 Program of Work Development & Approval**

- Reviewed what we currently have approved for the new fiscal year; new grant projects and carryover grant projects.
- Reviewed the operating costs. There wasn't anything new or different added in for the 2019-2020 year.
- PFI committee approved 2019-2020 budget. PFI will discuss and approve additional projects and funding at the August meeting. We put that discussion on hold until August so the PFI Leadership Committee could discuss PFI and the new Perkins State plan.

## **VII. Executive Committee Meeting**

- The PFI Leadership Council met to discuss Executive Directors salary and performance. Retha has done a great job on outreach, projects, and being visible in the CTE community. The PFI Leadership Council voted to give Retha a 4% raise, plus \$1.00 (to make the final amount even). Her insurance benefits will remain as is.
- This upcoming year, 2019-2020, The PFI Leadership Council would like to see more outreach with K-12, continue to work with NDE on Perkins 5, attend and create more meetings with decision makers (state director, superintendents, etc..), and continue to pursue professional development and outreach.

## **VIII. PFI Leadership Council**

- Each member gave an update on their region and school affiliation.
- There are still funds available for the regional projects. Three regions have started planning a few projects.
- Introduced new members; Delayne Havlovic, Dr. Charlie Gregory, & Dr. Michele Gill. We are still looking for representation from the Northeast Region – High School.

## **IX. Committees: Reviewed Committees & responsibilities**

- Professional Development: Lori Biesecker, Seth Heinert, Tom McDonnell
- Finance: Julie Otero, Missy Jabens, and Dennis Headrick
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**X. Future PFI Meetings**

- December PFI Meeting – Sandy Creek
- Time and dates for Zoom meetings
- Retha will send out calendar invited for all meetings

**XI. Introduce new Chairperson and Nominate/Vote for new Co-Chairperson**

- New Chairperson is Justin Shaddick, Scottsbluff High School
- New Co-Chairperson is Tom McDonnell, Metro CC

**XII. Adjourn.**

**XIII. Future Meeting Dates & Times**

- August 9, 2019            11:00 – 12:00 Zoom
- October 4, 2019        10:00 – 11:00 Zoom
- December 6, 2019    9:00 – 1:00 Face to Face  
Sandy Creek- NCAPs facility  
30671 Highway 14  
Fairfield, NE 68938

# Program of Work and Budget Allocation 2018-19



**Purpose:** *The Partnerships for Innovation (PFI) is a collaboration of Nebraska secondary and postsecondary partners focused on building a better statewide system of Career and Technical Education (CTE) to improve student learning and better meet economic development priorities. PFI will do this by introducing innovation in delivery systems in CTE to include Career Academies, professional development and programs of study with coordinated curriculum between secondary and postsecondary education provider*

## Partnerships for Innovation Revenue

2018-19 Annual Statewide Contribution at 8%	\$424,445
Carry over 2016 - 2017	\$306,143
<b>TOTAL</b>	<b>\$730,588</b>

## Professional Development Activities = \$581,387

79%

	End Date	Amount	YTD Spent	Remaining
ELE Engaged Learning – High School	Dec 2020	\$79,000	\$0	\$79,000
CASE: Food Science & Safety	Dec 2020	\$54,000	\$0	\$54,000
Health Sciences Virtual Reality	Dec 2020	\$91,000	\$0	\$91,000
CTE Alignment	June 2019	\$122,871	\$100,919	\$21,953
18/19 Teacher Training or National Conf. Scholarship	Aug 2019	\$68,000	\$14,437	\$53,563
2019 NCE Scholarships	Aug 2019	\$34,000	\$0	\$34,000
STS Statewide Meetings	Complete	\$1,800	\$1,800	\$0
Prove It! Competency Based CTE	Complete	\$60,080	\$24,340	\$35,700
Finance Institute	Complete	\$27,800	\$25,063	\$2,736
2018 NCE Scholarships	Complete	\$42,835	\$20,842	\$21,992

## CTE Delivery Systems = \$1,000

1%

2018 NCE PFI Presentations	\$1,000
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## Programs of Study and Coordinated Curriculum= \$30,000

4%

PFI Regional Projects	\$30,000
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## Personnel and Grants Management = \$98,639

13%

Director salary and benefits, telephone and data stipend, office supplies, travel, professional development, one out of state conference, and board member meeting expenses

## Nebraska Community Foundation Fees = \$25,000

3%

# Program of Work and Budget Allocation 2018-19

